



# **FORWARD PLAN**

**29 July 2019 - 1 December 2019**

**Produced By:**

**Democratic Services  
City of York Council  
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YO1 9GA  
Tel No. 01904 551031**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 12/08/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Health and Safety Annual Report 2018/19

**Description:** Purpose of Report: To update the Executive Member on the Council's Health & Safety arrangements, key areas of work of the Health & Safety Service in 2018/19 plus an update on the performance of the H&S shared service with North Yorkshire County Council.

The Executive Member will be asked to note the report and identify any areas for future reporting.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 12/08/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Inclusion interim and future funding strategy

**Description:** The Executive Member will be asked to approve interim Financial Inclusion funding allocations 2019/20 and the development of a longer term future funding strategy to feed into the 2020/21 annual budget process.

This work will contribute to the implementation of Executive's agreed recommendations from the Financial Inclusion Scrutiny Review (approved March 2019).

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Councillor Nigel Ayre, Councillor Denise Craghill

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

Pauline Stuchfield, Assistant Director - Customer Services and Digital

pauline.stuchfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Financial Inclusion Steering Group has been made aware that Executive members will consider future funding arrangements in both short and medium terms.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 14/08/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Business Rate Support and the Councils Property Planning

**Description:** Purpose of report: This report sets out the existing support available to York businesses both statutory and discretionary. It also provides information on the council's role as a landlord in shaping the city retail economy.

The Executive Member will be asked to note the contents and consider how the influence of these support mechanisms can be used to sustain and develop a vibrant and planned commercial future for the city.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Councillor Andrew Waller

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Future of Centaur Sculptures

**Description:** Purpose of Report: This report concerns the future of two marble sculptures purchased by the council in the 1940s: Young Centaur (tempted by love) and Old Centaur (bound by love), both probably carved by Bartolomeo Cavaceppi in around 1755.

The Executive will be asked to consider options related to the two centaurs.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 16/08/19  
**Lead Member:** Executive Member for Culture, Leisure and Communities  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** Consultation has taken place with York Museums Trust and York Conservation Trust.

### Consultees:

**Background Documents:** Future of Centaur Sculptures

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 19-20 Finance and Performance Monitor

**Description:** To provide overview of the council's overall finance and performance position at the end of Q1.

**Wards Affected:** Members will be asked to note and approve.  
All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 16/08/19  
Debbie Mitchell

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 19-20 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Academy Conversion of the Danesgate Community

**Description:** Purpose of Report: There are a number of complex issues related to the conversion of the Danesgate Community to academy status. These include land and access issues which will need to be agreed as part of the land lease to the academy trust.

The Local Authority will also need to agree the number of pupil places that it wants to commission as Danesgate is an alternative provision academy and therefore does not have a planned admission number (PAN) in the same way that a mainstream or special school has.

**Wards Affected:** All Wards

**Report Writer:** Maxine Squire  
**Lead Member:** Executive Member for Education, Children and Young People  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Maxine Squire, Assistant Director, Education and Skills, City of York Council  
Tel: 01904 553007  
maxine.squire@york.gov.uk

**Deadline for Report:** 14/08/19

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

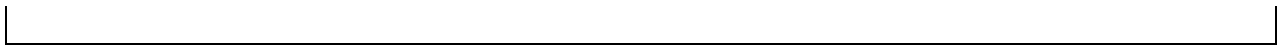
**Process:** An academy conversion steering group has been meeting monthly to ensure that consultation between the Local Authority, the Danesgate Community and the South York Trust has been taking place. The introduction of the residents parking scheme has involved consultation with the Fulfordgate residents. Discussions about the land to be included in the academy lease has involved consultation with the Department of Education, The Steiner School, York Museums Trust and local residents.

### Consultees:

**Background Documents:** Academy Conversion of the Danesgate Community

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Ward Committees: Refreshing the Approach

**Description:** This report provides an update on budget resources allocated to the council's wards. It proposes options for using the various funding streams allocated together with approaches to deepening the council's engagement with local residents.

The Executive will be asked to agree the proposals to develop the council's approach to ward working.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 16/08/19  
**Lead Member:** Executive Member for Culture, Leisure and Communities  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Ward Committees: Refreshing the Approach

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** City Centre Access

**Description:** Purpose of Report: In order to reduce the likelihood of a hostile vehicle attack on the city centre the Council have been advised to install physical security measures. In September 2018, the Executive agreed to the trial of a traffic regulation pending permanent security measures being installed. The trial is now complete and the report will consider making those restrictions permanent and the process of implementing physical measures.

To update on the work done with the community on how the impacts of the restrictions can be mitigated. It will also outline measures taken on race days at the racecourse to reduce the likelihood of a hostile vehicle attack and the further measures that are recommended.

Executive are asked:

- To approve making the current experimental Traffic Regulation Order (TRO) for the City Centre permanent.
- To approve the procurement strategy of the physical measures for the city centre and race course.
- To note and comment upon the engagement with the community and the mitigation measures that have been developed.

**Wards Affected:** Guildhall Ward; Micklegate Ward

**Report Writer:** James Gilchrist **Deadline for Report:** 14/08/19

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** James Gilchrist, Assistant Direct of Transport, Highways & Environment

james.gilchrist@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:**

**Process:**

Consultation has been undertaken with affected stakeholders during the preparation of the proposals through an Experimental Traffic Regulation Order period of over 7 months.

Dialog will continue through the delivery period to ensure that the impact of the changes to the way that the traffic restrictions are enforced is minimised.

**Consultees:**

**Background Documents:** City Centre Access

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Responding to The Council's Climate Change Motion

**Description:** Purpose of Report: To provide an update on activities related to carbon reduction and climate change, and to propose a set of actions which Executive might consider in developing the council's response to the declaration of a climate emergency.

Members are asked to note the report and consider the proposed activities.

**Wards Affected:** All Wards

**Report Writer:** Will Boardman  
**Lead Member:** Executive Member for Environment and Climate Change  
**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Neil Ferris, Corporate Director of Economy and Place, Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager  
Tel: 01904 55 1448,  
neil.ferris@york.gov.uk, will.boardman@york.gov.uk

**Deadline for Report:** 14/08/19

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** To be considered within the paper.

### Consultees:

**Background Documents:** Responding to The Council's Climate Change Motion

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/09/19



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme Monitor 1

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members are asked to note the issues and recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 16/08/19

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the  
award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Monitor 1

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** My City Centre Project – Establishing a Strategic Vision for York City Centre

**Description:** Purpose of Report: The report sets out the proposed expenditure of £100k identified in February's budget to create the My City Centre project to provide a long term strategic vision for the future of the city centre. This is in response to the social, economic and environmental challenges resulting from the changing nature of retail, city centre access, and tourism.

Members will be asked to:

- 1) Approve the aims and outcomes for the My City Centre project
- 2) Approve the approach, scope, and governance for the My City Centre project
- 3) Approve the proposed spend of the £100k budget that has been previously allocated for the project
- 4) Approve procurement of the identified public engagement support required to deliver the project

**Wards Affected:** All Wards

**Report Writer:** Andy Kerr **Deadline for Report:** 16/08/19

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Andy Kerr

andy.kerr@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** All city centre stakeholders, York residents, visitors, Members, internal officers from affected service areas.

**Process:** The project proposes a comprehensive and innovative approach to engagement through applying the principles established in the 'My Castle Gateway' project.. The challenges that have been identified to date have been defined through engagement with key city centre stakeholders including York Retail Forum, York BiD, Make It York and Indie York.

**Consultees:**

**Background Documents:** My City Centre project – establishing a strategic vision for York city centre

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/08/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Transfer and Transformation of Haxby Hall Care Home

**Description:** Purpose of Report: In order to ensure the long term future of Haxby Hall care home and the provision of good quality care this report will seek consent to undertake a series of land transactions and developments.

Members will be asked to approve a number of land transactions. These will include the lease of Haxby hall site, acquisition of land for the development of new ambulance station.

**Wards Affected:** Haxby & Wigginton Ward

**Report Writer:** Vicky Japes  
**Lead Member:** Executive Member for Health and Adult Social Care  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Vicky Japes

**Deadline for Report:** 16/08/19

vicky.japes@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Consultation and communication has been ongoing with staff at Haxby Hall. Initial consultation was undertaken with residents and families at Haxby Hall. The proposals have been discussed at a number of Haxby Town council meetings, neighbouring residents have been consulted. Discussions are ongoing with Yorkshire Ambulance Service and Yorkshire Housing.

**Consultees:**

**Background Documents:** Transfer and Transformation of Haxby Hall Care Home

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 29/08/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Junction Alterations – The Mount / Scarcroft Road & The Mount / Dalton Terrace

**Description:** Purpose of report: A decision is required to approve the proposed alterations to the The Mount / Scarcroft Road & The Mount / Dalton Terrace.

The Executive Member will be asked to approve the officer recommendation as outlined in the report.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Stuart Andrews, Transport Systems Project Manager

stuart.andrews@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** A consultation has been carried out to offer key user groups an opportunity to have their say on the proposed scheme.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 29/08/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Micklegate Bar Experimental Traffic Regulation Order

**Description:** Purpose of Report: To consider the objection received during the Experimental Traffic Regulation Order operating at Micklegate Bar since last December.

The Executive Member will be asked to consider the objections and if thought appropriate make the experiment permanent.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** The statutory Experimental Traffic Regulation Order process plus some additional consultation.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 29/08/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** PROW: Request to Authorise the Making of a Definitive Map Modification Order for Yorkfield Lane, Copmanthorpe

**Description:** Purpose of Report: For the Executive Member to consider evidence submitted in support of a Definitive Map Modification Order (DMMO) application to add a restricted byway to the definitive map in the Ward and Parish of Copmanthorpe and to determine whether or not to authorise the making of an order under the Wildlife and Countryside Act 1981.

The Executive Member is asked to either authorise the making of the DMMO to record the restricted byway on the definitive map and statement, or not.

**Wards Affected:** Copmanthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** An initial consultation has been carried out with the affected land owners, representatives of user groups and Copmanthorpe Parish Council. If the Definitive Map Modification Order (DMMO) is made then a further period of 42 days statutory consultation will be held.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 29/08/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Outer Ring Road Improvements – Proposed A1237/Clifton Moor Junction Upgrade – Approval of Layout

**Description:** Purpose of Report: This report is about the design and consultation of the proposed upgrade of the A1237/Clifton Moor junction ('The Clifton Moor junction').

A public engagement process has recently been completed and it is now time to conclude the detailed design and prepare for the construction stage in 2019. This report sets out what has been achieved over the last few months and asks approval to progress to the delivery stage.

The Executive Member will be asked for approval to proceed with the detailed design and construction stages of the scheme.

**Wards Affected:** Huntington & New Earswick Ward; Rawcliffe and Clifton Without; Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Melanie Farnham, Senior Transport Manager

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** A public engagement process was held during February and March 2019. This is described in detail in the report.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/09/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 02/09/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Wide consultation with communities has commenced through the partnership work with the Environment Agency on individual at risk community levels.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 09/09/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Making York Central Work for the Local Economy - York Central Occupier Strategy

**Description:** Purpose of Report: As requested by Executive on 17th July 2019, to consider the requirements of York for commercial development as part of York Central, and to ensure that these commercial spaces encourage clean growth and help contribute to carbon reduction in the city.

The Occupier Strategy will set out the city's requirements for the development of commercial space at York Central, including the targeting of sectors, the range of business sizes and types, and the nature of employment required. This will enable York Central Partnership to develop their delivery plans in a manner which responds to the needs of the city.

The Executive Member will be asked to approve the York Central Occupier Strategy.

**Wards Affected:** Holgate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** A series of consultation meetings with key stakeholders.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 09/09/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Planning Enforcement Register – Publishing on Website

**Description:** Purpose of Report: The Planning Enforcement Register has recently been reviewed and revised. A detailed spread sheet has been compiled for the last 10 years which is capable of being published on the Council's web site.

The Executive Member will be asked to agree to publish the information on the web site

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Rob Harrison, Becky Eades, Head of Development Services

rob.harrison@york.gov.uk, becky.eades@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 19/09/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Hempland Avenue Speed Management Scheme – Update

**Description:** Purpose of Report: Report back the results of consultation with regard a speed management scheme at the junction of Hempland Avenue and Hempland Lane.

The Executive Member will be asked to consider the results of consultation and decide whether to continue with the scheme.

**Wards Affected:** Heworth Without Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Ben Potter

ben.potter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Consultation with CYC officers via email.  
Letter and plan issued to residents directly affected by the scheme and local councillors.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/09/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Long Acting Reversible Contraception (LARC) Provision in primary care as a Mandated Public Health function

**Description:** Purpose of Report:

- To outline current Long Acting Reversible Contraception (LARC) provision.
- To provide commissioning options appraisal for the provision of LARC as part of the mandated public health duties that are within the remit of Local Authority provision.

The Executive will be asked to request a decision on commissioning approach and budget.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Nick Sinclair

nick.sinclair@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultation process:

Engagement / market testing event as part of procurement  
Existing sexual health needs assessment completed  
Collaborative commissioning options explored with CCG, potential and existing providers, Local Medical Council

Consultees:

CCG; Local Medical Council; Sexual Health Service Providers;  
Primary Care Networks

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/09/19

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Update on the Housing Delivery Programme

**Description:** To update members on progress to date and to shape the future direction of the programme including a new public engagement strategy and Design Manual.

The report will ask Executive to consider opportunities for the Housing Delivery Programme.

**Wards Affected:** All Wards

**Report Writer:** Michael Jones      **Deadline for Report:** 16/09/19

**Lead Member:** Councillor Denise Craghill

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Michael Jones, Tom Brittain, Head of Housing Services

michael.jones@york.gov.uk, tom.brittain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a



decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Public engagement strategy  
Local residents and other stakeholders  
Ward Councillors  
Parish Councils  
Health and Education providers  
Commercial specialists  
Construction specialists

**Consultees:**

**Background Documents:** Update on the Housing Delivery Programme

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/09/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Progress and Opportunities for Self and Community Build Housing

**Description:** To update members on the progress of work to enable people to provide their own housing solutions through self and community build housing. The report will also set out a framework for delivering additional opportunities in the future as part of the Housing Delivery Programme.  
This report will ask Executive to consider opportunities for increasing self and community build housing in the city.

**Wards Affected:** All Wards

**Report Writer:** Michael Jones      **Deadline for Report:** 16/09/19  
**Lead Member:** Councillor Denise Craghill  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Ben Burton, Commercial Project Coordinator, Michael Jones, Tom Brittain, Head of Housing Services

ben.burton@york.gov.uk, michael.jones@york.gov.uk,  
tom.brittain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Public engagement strategy

Local residents and other local stakeholders  
Ward Councillors  
Parish Councils  
Commercial specialists  
Construction specialists

### Consultees:

**Background Documents:** Progress and Opportunities for Self and Community Build Housing

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/09/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Review of the Constitution and Governance

**Description:** Purpose of Report: To provide the Executive with a proposed framework for the review of the Constitution and Governance, to identify the issues to be addressed, the process to be undertaken and a draft timescale for completion. The proposed framework will include plans for future resident engagement.

**Wards Affected:** All Wards

**Report Writer:** Suzan Harrington **Deadline for Report:** 16/09/19

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Assistant Director Legal and Governance

**Contact Details:** Suzan Harrington, Interim Assistant Director- Legal and Governance

suzan.harrington@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author for details

**Process:** Not applicable

### Consultees:

**Background Documents:** Review of the Constitution and Governance Procedures

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 26/09/19

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Taxi Licensing Policy including the legality of 'out of town' taxis

**Description:** Purpose of Report: The report will provide Members with details of existing licensing policy and offer Members the opportunity to make changes. It will also include an interpretation of the law in relation to the legality of 'out of town' operators, drivers and vehicles.

Members are asked to determine whether to make changes to the taxi licensing policy.

**Wards Affected:** All Wards

**Report Writer:** Matthew Boxall      **Deadline for Report:** 12/09/19

**Lead Member:** Councillor Denise Craghill

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Matthew Boxall

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Public consultation is not appropriate in respect of an interpretation of legal opinion.

Details of any consultation with the public and trade in respect of any other matters in the report will be detailed in the report.

### Consultees:

**Background Documents:** Taxi Licensing Policy including the legality of 'out of town' taxis

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 07/10/19

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Health and Adult Social Care

**Meeting Date:** 16/10/19

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Older Person's Accommodation Needs Assessment

**Description:** Purpose of Report: To report the outcome of the review of the need for older person accommodation identifying a way forward with the programme in the future.

The Executive Member is asked to agree the approach to be taken.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Health and Adult Social Care

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Vicky Japes

vicky.japes@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/11/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/10/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Lowfield Green Care Home Procurement

**Description:** This report will set out the outcome of the procurement exercise to secure a care home developer and operator for a care home on the Lowfield Green site. The paper will include a recommendation to appoint a bidder to be the developer of the care home.

The Executive will be asked to:

- Appoint the preferred bidder to develop a care home on the Lowfield Green site
- Agree to dispose of the care home site to the developer, by way of a long term lease.
- Agree to enter into a care contract with the developer to purchase 25 beds in the home for a 10 year period, with the option to extend for a further 5 years.

**Wards Affected:** Westfield Ward

**Report Writer:** Vicky Japes                      **Deadline for Report:** 14/10/19  
**Lead Member:** Councillor Carol Runciman  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Vicky Japes

vicky.japes@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The provision of a care home on the site has been an integral part of the masterplan of the Lowfield green site from its inception. This has been included in all stakeholder and resident engagement about the site. The care home was included in the masterplan that was approved by planning committee.

Consultees:  
Local residents,  
Care home providers and operators  
Housing developers

**Consultees:**

**Background Documents:** Lowfield Green Care Home Procurement

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on: 04/11/19

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 28/11/19

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q2 19-20 Finance and Performance Monitor

**Description:** This report will provide an overview of the council's overall finance and performance position at the end of Q2.

**Wards Affected:** Members are asked to note and approve.  
All Wards

**Report Writer:** Debbie Mitchell, Ian Cunningham **Deadline for Report:** 18/11/19

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q2 19-20 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 06/01/20